



DesignEd Asia Conference

1-9 December, 2012

Single or Twin 單人房或雙人房	Room Rates 房價
<input type="checkbox"/> Premier Plus Room 時尚客房	HK\$900.00
<input type="checkbox"/> Premier Plus Harbour View Room 時尚海景客房	HK\$1000.00

To : The Harbourview 灣景國際
Sales & Marketing Department 營業部
Queenie Long – Assistant Sales Manager

Tel 電話 : (852) 2802 0111
Fax 傳真 : (852) 2827 9659
E-mail 電子郵件 : sales@theharbourview.com.hk

Reservation Form(訂房表格)

Guest Name 客人姓名(英文注音)	:				
Arrival Date 入住日期	:	Arrival Flight 抵港航班資料	:		
Departure Date 退房日期	:	No. of Rooms 房間數量	:		
Company Name 公司名稱(英文)	:				
E-mail Address 電郵	:				
Telephone No. 電話	:	()	Fax No. 傳真	:	()

Guarantee Information 訂房保證資料:

I understand that a Guarantee Deposit equivalent to ONE night room rental charge including 10% service charge is required. Please charge these deposit to my credit card as follows: 本人同意用以下的信用卡支付第一晚房租預付 1 晚房租，作為保證方預定之房間。

Visa <input type="checkbox"/>	Master <input type="checkbox"/>	Diners Club <input type="checkbox"/>	American Express <input type="checkbox"/>	JCB <input type="checkbox"/>
Card Holder's Name 持卡人姓名	:	Card Number 信用卡號碼	:	
Card Holder's Signature 持卡人簽名	:	Expiry Date 有效日期	:	

Hotel Remarks (注意事項):

- All above rates are subject to 10% service charge only 所有價錢不包括百分之十服務費
- Room will not be reserved if not guaranteed by a valid credit card. 所有預訂需以有效信用卡作落實訂房，否則訂房將不被確認。
- Last minutes cancellation or amendment made within 7 days prior to the arrival or on day no-show, will charge one night accommodation. 如要更改住宿日期或取消訂房，請在到達前 7 天進行，否則本酒店會收取相當於所取消房數 1 晚房租作為手續費。
- All rooms are on a first-come-first-serve basis, confirmation of rooms & room type are subject to hotel availability. 以上優惠房價將以先到先得為原則，所有訂房將會視乎本酒店訂房情況而確認
- All rooms and incidental charges incurred will be on guest's own account. 房租及其他費用將由客人退房前自行支付。
- Deadline for reservation on or before 1 November 2012 請於 2012 年 11 月 1 日或之前 預訂房間

Hotel Confirmation Number 酒店確認號碼 : _____